

**LIBERTY COMMON SCHOOL
BOARD OF DIRECTORS MEETING**

Thursday, October 19, 2006
Teacher's Lounge

ATTENDEES

Craig Horton, Terrie Fisher, Rob Lanciotti, Mark Sutherlin, Jim Pullin, Russ Spicer

CALL TO ORDER

Chairman Horton called the meeting to order at 6:22 PM

INTERVIEW OF BOARD CANDIDATES

The Board interviewed Todd Spencer and Michelle Provaznik for the open BOD position.

Mark Woodbury joined the meeting.

Chairman Horton moved to vote by secret ballot. Rob Lanciotti seconded. The vote ended in a tie. Jim Pullin moved to have a second vote. Craig Horton seconded. Michelle Provaznik was elected and sworn in.

Valerie Perciante and Tim Ricketts joined the meeting

AUDIT REPORT

Vicki Sweet from Sample and Bailey reported on the school financial audit. The total cash investments increased by \$129,465 or 10%. The school realized 103% of budgeted revenues while only spending 99% of budgeted expenditures. The auditor rendered a clean opinion (the best possible), meaning that there were no material weaknesses in the Liberty Common School financial condition.

NEW BUSINESS

Dawn Karr presented the Science Specialist report. CSAP analysis showed that there were deficiencies in Earth Science. An additional science elective, Natural Disasters taught by Mr. Vetter, was offered in order to help mitigate some of these issues. 5th grade science scores were 2nd in the district. 8th grade science scores were 1st in the district. The biology text that was brought in last year has been a success. Continual efforts are being made to assure that the Thinking Framework is included in lesson plans. Lab equipment use is increasing in the elementary grades. Mr. Vetter as well as some elementary teachers will be attending the Colorado Science Convention.

ROUTINE BUSINESS

- Approve September 21, 2006 meeting minutes
This was postponed until the next meeting.

ADMINISTRATION REPORTS

Dean of Students Report, Mrs. Perciante

The LCS girl's and boy's soccer teams have completed their seasons. The boy's team won the league for the 3rd year in a row. The boy's basketball team has begun practice. The Liberty Common School homecoming float placed 3rd in the CSU Homecoming parade. Special thanks to parent Christine Leinenger and Susan Groeger for their work on the float.

Mr. Ricketts and Dean Perciante attended the PSD Crisis Intervention meeting. Dean Perciante also attended an internet security session. Discussion of cell phone usage at LCS.

There was one disciplinary issue with an elementary student. It involved a school suspension. Otherwise there have been no unusual disciplinary issues.

Business Manager Report, Mr. Ricketts

- Monthly Financial Review
Mr. Ricketts presented the monthly financial review for September. There are ongoing minor issues with the track that Mr. Ricketts is overseeing.

Headmaster Report, Mr. Spicer

Headmaster Spicer presented the administration report.

- Academics
 - Mr. Spicer is completing the Accreditation Report that is due Oct. 23rd.
 - Mr. Spicer has had discussions with the Upper school Math instructor, Mr. Darnell, concerning grading methodology. There will be a parent meeting on this topic October 24.
- Staffing
 - Over the next several months, long term substitute teachers will be necessary for several positions; Dawn Karr, Jamey King and Dee Dee Bouska.
- Teacher
 - Mark Woodbury led a book discussion on "The Knowledge Deficit"
 - Primary teachers met with the upper school specialists to discuss "Thinking Framework" lesson plans.
 - Upper School and Specials teachers had a time management round table discussion.

- All teachers will be attending the Colorado Core Knowledge Conference on October 20th.
- Several staff members will be attending the Colorado Social Studies and Science State Conferences.
- Jeff Siener, Bri Schupp, Jared Dybzinski, Casey Churchill and Mr. Spicer will be attending the National Core Knowledge Conference in Washington, D.C.
- Accreditation Report
 - The SIT team (Terrie Fisher, Spencer Shafer, Duane Staton, Cherie Pedersen, Judy Peterson, and Russ Spicer) have been working on the report, which is due on October 23rd.
- Strategic Plan
 - Rob Lanciotti and Craig Horton submitted a draft for this year's strategic plan.
- Miscellaneous
 - Mark Sutherlin and Craig Horton are working on a writing/composition initiative to formally adopt the Thompson grammar, vocabulary and poetics program, the Writing With Structure and Style program and the Getty-Dubay penmanship program.
 - 6-8 Teachers from Snowy Range Charter in Laramie, WY observed our teachers over the last month.
 - Fall Festival was a huge success once again. Special thanks to Sheri Gentz for organizing the event.

OLD BUSINESS

- Finalize strategic plan

Discussion of the strategic plan as presented. Craig Horton, Mark Sutherlin and Rob Lanciotti have been working on it.

- Approve accountability report and SIP

Craig Horton moved to accept the SIP as presented. Rob Lanciotti seconded. Motion passed unopposed.

- Update on writing composition policy

The writing composition policy that Mark Sutherlin has been working on was passed out. We will review and discuss during our next meeting.

Craig Horton moved to support the nomination of Dr. Randy Everett to the National Charter School Hall of Fame. Mark Woodbury seconded. Motion passed unanimously.

ADJOURN

Chairman Horton adjourned the meeting at 9:45 PM.