

**LIBERTY COMMON SCHOOL  
BOARD OF DIRECTORS MEETING  
BUSINESS MEETING MINUTES**

Thursday, March 25, 2010

Teacher's Lounge

Board members present: Craig Horton, Bill Werst, Terrie Fisher, Kayleen Fraley, Dan Provaznik. Administrators present: Russ Spicer, Bob Schaffer, Casey Churchill, Tim Ricketts. Staff: Ms. Alvarez, Ms. Aguilar-Francis, Mr. Kem

**The meeting was called to order at 6:10 p.m.**

**AAC WORK SESSION**

- Craig introduced the retooling of the foreign language offering in the lower grades as a function of the expansion. The board met with AAC members, Ruth Ann Everett, Maureen Schaffer (Chair), and Laurel VanMaren. The unanimous consensus of the AAC is to move away from Spanish instruction in the lower grades. The additional class time can be used for English instruction through Latin grammar and vocabulary. The Maureen reminded the board of the school's mission of promoting English fluency.
- The board heard from the foreign language teachers about the issue.

**BUSINESS MEETING CALL TO ORDER**

- The agenda was passed.

**ROUTINE BUSINESS**

- Bill Werst made a motion to approve the March 4, 2010 minutes. Terrie seconded. The motion passed.
- Staff and Community Comment
  - There were no community members present to present comment

**SPECIAL REPORT**

- The Foreign Language Specialists and Ms. Alvarez presented on the state of the foreign language program. Ms. Aguilar-Francis suggested oral proficiency was a possible outcome measurement for the high school Spanish program. Mr. Kem reported on Latin, NLE was administered on March 22.
- Junior Achievement presentation
  - Annette Paetzel presented the board with an overview of JA offerings related mostly to the high school expansion (although JA is K-12). The JA curriculum is aligned with the Financial Literacy portion of the CDE's high school graduation requirements and focuses on 1) workforce readiness, 2) financial literacy, and 3) entrepreneurship. Mr. Spicer and Mr. Schaffer will work with Mr. Staton on Liberty's approach to the Financial Literacy class and possible inclusion of a JA curriculum.

## **ADMINISTRATION REPORTS**

### **Expansion Project Update, Mr. Schaffer.**

- Mr. Schaffer provided an update on the discussions regarding the Minnesota site. He also reported on the first House Call, which was a success. Mr. Schaffer reported the fundraising group (including grant writing) is really picking up steam.

### **Business Manager Report, Mr. Ricketts**

- The board passed a preliminary 2010-2011 Budget per state requirements which included increases in PERA and benefits costs and held salaries at 2009-2010 levels.
- Mr. Spicer noted that every attempt is being made to hold salaries at current levels and to avoid reducing salary levels, given the downturn in revenues.
- The board reviewed the annual parent survey.

### **Assistant Principal Report, Mr. Churchill**

- Mr. Churchill presented his AP report.

### **Headmaster Report, Mr. Spicer**

- Mr. Spicer presented his report.
- There were three applicants for the three open positions to the board for 2010-2011. All were accepted. Mark Sutherlin will rejoin the board after a three year absence. Welcome back to Mark! BOD members Dave Kleen and Dan Provaznik will serve additional 3-year terms. Kayleen Fraley will depart from the board when her term expires in June. Thank you Kayleen for your outstanding service during the expansion.

**ADJOURN**

**10:20 p.m.**