

**Liberty Common School**  
**Board of Directors Meeting**

Thursday August 20, 2009

Teachers Lounge

**Attendance**

- BOD: Dave Kleen, Craig Horton, Kayleen Fraley, Bill Werst, Terrie Fisher, Dan Provaznik
- Administration: Tim Ricketts, Casey Churchill, Russ Spicer (joined meeting at 7:40pm)
- Absent: Jeff Webb

**Call to Order**

- Meeting called to order at 7:08pm

**Routine Business**

- Motion to approve agenda by Craig Horton, second offered by Kayleen Fraley. Passed with no objection.
- Motion to approve August 11<sup>th</sup>, 2009 minutes by Bill Werst with the following changes 1) Executive session was recorded and will be preserved for 90 days, 2) add Resolution. Second offered by Craig Horton. Passed with no objection.
- No staff or community comments

**New Business**

- Board Elections
  - Chair
    - Motion to nominate Craig Horton by Kayleen Fraley, second offered by Terrie Fisher, unopposed elected unanimously
  - Vice Chair
    - Motion to nominate Bill Werst nomination unopposed, elected unanimously.
  - Secretary
    - Motion to nominate Jeff Webb in absentia by Craig Horton, nomination unopposed, elected unanimously

- Treasurer
  - Motion to nominate both Terrie Fisher and Dan Provaznik offered by Craig Horton, secret ballot, votes tallied by Craig Horton and Casey Churchill, majority of the votes went to Dan Provaznik
  
- Reviewed and set Board calendar for 2009/2010 with the following changes
  - BOD expansion meetings to be scheduled for the first Thursday of each month
  - Cross reference with the School Calendar
  - Adjust March meeting to avoid conflict with Spring break
  - Correct errors with the numeric dates

#### **Administration reports**

- Business Manager Report by Tim Ricketts. Topic covered included
  - Enrollment Summary Review
  - July Financials
  - LCS 2009-10 General Fund Budget Commentary
  - Proposed Amended 2009/2010 Budget Review
  - Facility Improvement review
  - Audit update – Schedule for Oct BOD meeting
  
- Vice Principal Report by Casey Churchill topic covered included
  - Lockers
  - Resetting of the upper school violation page
  - No disciplinary issues
  - Sports – Soccer and volleyball have started
  - Character education
  - Student life
  - Safety - protocols updated
  - PSD accreditation report

- Signage
  
- Headmaster Report by Russ Spicer
  - Academics – CSAP results, NWEA testing
  - Staff Training

**Agenda items for next meeting**

- Board Committee discussions
- Expansion discussions

**Adjourn**

Approximately 10pm - Motion to adjourn by Craig Horton passed with no objection